

**CONTRACT FOR ARCHITECTURAL SERVICES**

This Contract is entered into on this 28 day of October, 2024, by and between Navarro County, a political subdivision of the State of Texas, (hereinafter "Owner"), and having its principal business address at 300 W 3<sup>rd</sup> Ave, Suite 102, Corsicana, Texas, 75110 and Burns Architecture, LLC (hereinafter "Architect/Consultant"), and having its principal business address at 305 21<sup>st</sup> Street, Suite 180, Galveston, Texas 77550 whereby Architect agrees to perform and Owner agrees to pay for the services provided for herein.

**GENERAL SCOPE OF ARCHITECT'S SERVICES**

The Architect shall provide consulting and master planning services outlined below for the following:

- County Jail
- County Annex
- Proposed Administration Building

**SECTION I.  
BASIC SERVICES**

Burns Architecture, LLC will perform the following:

- County Jail
  1. Perform an evaluation of the current jail facility in terms of capacity, operational efficiency and functionality, and compliance with Texas Commission on Jail Standards.
  2. Prepare a questionnaire to be used by the Owner to provide us with the Owner's needs for the jail.
  3. Prepare a conceptual plan to illustrate the feasibility of expanding the jail.
  4. Prepare the probable cost of undertaking an expansion.
  5. Prepare the probable cost of constructing a new facility for cost comparison to an expansion.
  6. Owner shall provide the architect with a Facility Needs Analysis from the Texas Commission on Jail Standards to provide capacity requirements for the jail.

- County Annex
  1. Perform an evaluation of the current annex in terms of operational efficiency and functionality, and compliance with Texas Commission on Jail Standards.
  2. Prepare a questionnaire to be used by the Owner to provide Architect with the Owner's needs for this building.
  3. Prepare a conceptual plan to illustrate the feasibility of renovating the annex.
  4. Prepare the probable cost of undertaking a renovation of the building.
  
- Proposed Administration Building
  1. Perform an evaluation of the Owner's needs for the building and perform programming as needed.
  2. Prepare a questionnaire to be used by the Owner to provide Architect with the needs for this building. The same questionnaire created for the annex will be utilized.
  3. Prepare conceptual plans for the proposed building to include a site plan and three floor plans that have been previously discussed.
  4. Prepare the probable cost of undertaking this new building project.

## SECTION II.

### ASSUMPTIONS

1. Existing jail plans are available.
2. Existing floor plan for the annex is available.
3. Proposed floor plans for the three story administration building including a site plan are available.

## SECTION III.

### ADDITIONAL SERVICES

This Agreement may be amended with the Owner's approval to include the following additional services if necessary:

1. Field measuring and creating as-built floor plans should existing plans not be available.
2. Participation by Architect's consultants (i.e., mechanical, electrical, plumbing, structural, fire protection, and/or security electronics), should a more extensive assessment of these systems be required.
3. Preparation of a program of requirements and conceptual plans for a new, replacement jail.

Our fee for the Basic Services outlined above shall be a fixed sum of fifty-five thousand dollars (\$55,000.00).

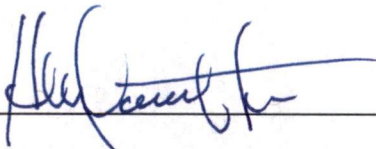
The Architect shall invoice the Owner monthly for the percentage of work completed each month. Architect shall submit invoices timely to meet the Owner's required cut-off dates as to effect timely payment. Invoices are due and payable within 30 days of invoice date. Invoices will be e-mailed to the Owner's designated representative or as directed by the Owner.

Jurisdiction

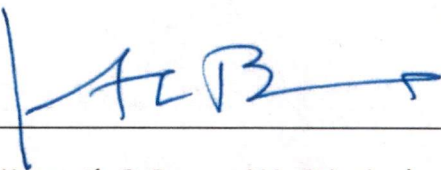
The Texas Board of Architectural Examiners, P.O. Box 12337, Austin, Texas, 78711-2337 or 333 Guadalupe, Suite 2-350, Austin, Texas, 78701-3942, 512.305.9000, has jurisdiction over complaints regarding the professional practices of persons registered as Architects in Texas.

This Contract is executed this 28 day of October, 2024.

"OWNER"  
NAVARRO COUNTY

By:   
H.M. Davenport, Jr., County Judge

"ARCHITECT"  
BURNS ARCHITECTURE, LLC

By:   
Kenneth C. Burns, AIA, Principal